

Player's Course Ladies Golf League Constitution

1. Name

- 1.1 This ladies golf club shall be called "**THE PLAYERS COURSE LADIES GOLF LEAGUE**".

2. Objective

- 2.1 To promote the playing of women's golf.
- 2.2 To maintain rules and regulations of play.
- 2.3 To follow the handicapping system used by the Canadian Ladies Golf Association (CLGA).

3. Place

- 3.1 This ladies golf club shall play out of **THE PLAYERS COURSE** golf course.
- 3.2 The official season is from May 1 to September 30.

4. Membership

- 4.1 The annual meeting will be held in the spring. The Executive will determine the time and location.
- 4.2 All members shall golf a minimum of 10 nine-hole games on Tuesday night at **THE PLAYERS COURSE** in the current year in order to be automatically included in next year's membership with **THE PLAYERS COURSE LADIES GOLF LEAGUE**.
- 4.3 Failure to have membership fees paid will result in cancellation from this club.
- 4.4 All members are eligible to vote in elections of officers for **THE PLAYERS COURSE LADIES GOLF LEAGUE**.
- 4.5 In order to qualify for trophies in the league tournament, members must have played 10 games.
- 4.6 A member who has played a minimum of 10 games is a member in good standing.

5. Executive

- 5.1 Election of the Executive is held in the fall.
- 5.2 All members in good standing are eligible to become an Executive member.
- 5.3 Members of the Executive shall be:
 - a) President
 - b) Vice-President
 - c) Secretary
 - d) Treasurer
 - e) Sports Coordinator
 - f) Assistant Sports Coordinator

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- g) Social Committee Coordinator
- h) Prize Committee Coordinator
- i) Past President

- 5.4 The terms of office shall be one year.
- 5.5 A majority of the Executive shall constitute a quorum at all meetings.
- 5.6 The President does not vote except to break a tie.
- 5.7 The officers shall hold meetings on a regular basis or as the President deems as necessary.
- 5.8 Chairman of the nominating committee shall be the Past President and three members chosen at the spring meeting.

6. Banking

- 6.1 Signing officers at the bank are any two of the President, Vice-President or Treasurer.

7. By Law Amendments

- 7.1 These by-laws may be amended at a general meeting providing such proposed amendments are plainly stated in the notice of meeting.

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1. Policies and Procedures

Membership

- All membership applications and fees shall be returned by April 15th for the current season.

Awarding Prizes

- Ladies League Champion in Low Gross score and all members in good standing are eligible.
- "A" Division consists of members with a handicap between 0 and 39.
- "B" Division consists of members with a handicap greater than or equal to 40.
- Division champions are low net scores and only those with an eligible handicap at the time of the championship will qualify.
- If there are many members with a much lower handicap, then there will be another division.
- All members play in the championship round but members in good standing to be awarded a trophy in either "A" or "B" Division Champions.
- Personal trophies, plaques or pins shall be awarded to the Ladies League Champion and Division winners.

Recording Golf Scores

- All group cards are to be signed by two members of the group and turned into the Sports Coordinators.
- Players are responsible for handing in their score cards to the Sports Coordinator. First and last names of all golfers must be printed on the cards.
- All players shall follow the rules, regulations and courtesies of good golfing.
- All players shall take it upon themselves to find out the rules for anything they are unsure of.

Guests

- Guests will be allowed to play in the Ladies League during the months of June, July and August. Guests will be allowed to play on Championship Game days pending tee time availability.
- Guests **cannot exceed 3 games per season.**

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2. Job Descriptions

President

- Calls regular meetings for the Executive Committee and prepares agenda.
- Does not vote at Executive Committee meetings except to break a tie.
- Sets the date for the annual spring members' meeting and the banquet.
- Members of all committees.
- Delegates authority and responsibility.

Vice-President

- Fulfills job of President when necessary.
- Members of all committees and has one vote.
- Responsible for public relations.
- Assists in preparation of monthly newsletter.

Secretary

- Sits on the Executive Committee and has one vote.
- Records the minutes of all Executive Committee meetings and the annual spring meeting.
- Writes letter on behalf of the league.
- Prepares the monthly newsletter.
- Maintains the membership roster for the league, which includes names, addresses and telephone numbers for all members.
- Keeps track of the waiting list for new members.

Treasurer

- Sits on the Executive Committee and has one vote.
- Collects membership fees for the league.
- Prepares monthly income statement.
- Makes all bank deposits and balances the bank statements.
- Pays the bills.

Sports Coordinator

- Sits on the Executive Committee and has one vote.
- Collects score cards for each weekly league game.
- Record keeping of the scores for members.
- Monitors scores entered into the computer.
- Assists members entering scores into computer.

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Assistant Sports Coordinator

- Sits on the Executive Committee and has one vote.
- Assists the Sports Coordinator.
- Monitors scores entered into the computer.
- Assists members entering scores into computer.
- Obtains printout of members' scores entered into computer.

Social Committee Coordinator

- Sits on the Executive Committee and has one vote.
- Assembles members who will form the Social Committee.
- Chairperson for the Social Committee.
- Responsible for coordinating all fundraising.
- Coordinates the weekly 50/50 draws and collects the lost ball penalties.
- Organizes the closing banquet.
- Gets approval from Executive for budget, location and date.

Prize Coordinator

- Sits on the Executive Committee and has one vote.
- Organizes a committee of members who will form the Prize Committee.
- Chairperson of the Prize Committee.
- Receives list of prizes required for the feature cards and the league championships.
- Receives a budget to purchase prizes.
- Solicits prize donations.

Past President

- Sits on the Executive Committee and is non-voting.
- Attendance at Executive Committee meetings is optional.
- Primary role is to provide advice to the current President.